

Covid-19 restarting face to face Scouting risk assessment

Name of Section or Activity	Avon Scout County Sailing Section	Date of risk assessment	18/5/2021	Name of who undertook this risk assessment	P Breakey, M Edney, F Clutten	COVID-19 readiness level transition	Step 1 to Step 2, Step 3 and Step 4
------------------------------------	-----------------------------------	--------------------------------	-----------	---	-------------------------------	--	-------------------------------------

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What else has changed that needs to be thought about and controlled?
<i>Hazard – something that may cause harm or damage. Risk – the chance of it happening.</i>	<i>Young people (YP), Instructors (I), Boaters (B), Public (P)</i>	<i>Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</i>	<i>Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.</i>
Risk assessment for ASCSS sailing from the David Woodhead Centre, Underfall Yard, Bristol. The assessment includes the additional requirements necessary to comply with Government legislation to minimise the transmission of COVID 19.			
Broken glass: (in or by the yard, slipway or on the pontoon). Low risk	YP, I, B, P	Shoes must be worn at all times. Pre-start-up inspection of area & clean up if necessary Monitor incidents & communicate with NS/ HM if increasing	
Slipping, falling & strain injuries e.g. during launching & recovery of boats. Low risk	YP, I, P	Check pontoon & slipway before use & clean (or fix) as required. Briefing – everyone up-hill of wheels and no running. Launch & recover with enough people. Monitor incidents & communicate with HM if increasing	Wear face covering on land and social distanced
Manoeuvring weights, manual handling of stuff Low risk	YP, I, P	Boat moving supervised by a permitted leader. Signage on racking. Use enough people Staff training Monitor incidents retrain if necessary	Wear face covering on land and social distanced
Electrocution, from overhead wires. No risk	YP, I, P	No overhead wires present, monitor to ensure no change	
Minor injuries, abrasions, rope burns and bumps Low risk	YP, I,	Training of Instructors, Safety briefing to students, monitoring by SBH. Rinse and cover cuts with waterproof plasters. Monitor incidents	
Gusty or excess wind >F3 causing bumps to the head, injury or equipment damage due to loss of control. Medium risk	YP, I, B	Safety briefing & reefing. Helmets for novices in S/H. Reduce number of novices afloat. Keep good lookout. Consider onshore activities	
Boat balance games and capsiz drill,	YP, I	Helmets for: balance games	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

Covid-19 restarting face to face Scouting risk assessment

causing bumps to the head. Low risk		capsize drill novices in S/H	
Fog and poor visibility causing accidents. Low risk	YP, I, B	Cancel water activities if YB not visible. A foghorn is not needed	
Drowning due to inversion or entrapment. Low risk	YP, I,	Buoyancy aids worn. SB to monitor capsizes for entrapment & incidents. Masthead float for all beginners Advise trainees on action for inversion as insufficient depth in harbour	
Safetyboat propeller Low risk	YP, I	All drivers to be PB2. Trainees to have PBI in the boat with them Switch engine off if any risk and use paddle Approved operations: stand by capsizes, offer advice, if necessary, use mast head or dagger board to help right boat, Provide emergency help if necessary	Single occupancy or household/ bubble. Tow astern preferable to alongside. SBH to wear facial covering (ideally fluid repellent) and disposable gloves if considering working within 1m zone
Hypothermia. Low risk	YP, I	No swimming in the harbour. Safety boat to attend capsizes and MOB activities Recover swimmer to shore if getting cold (ID boat as 'Crew Safe')	SBH to wear facial covering (ideally fluid repellent) and disposable gloves if considering working within 1m zone Provide face covering
Communication, Radio use Low risk	I	Carried by OOD & SBH	No swapping radios. Put into sandwich bag to minimise contamination. Bin the bag at end of session
Waterborne diseases including Weil's disease. Low risk	YP, I	Pre-booking advice and safety briefing, Waterproof plasters on cuts before going on the water. Sanitising facilities provided and debrief to include reminder Follow HM advice if water quality results are poor	
Fire. Low risk	YP, I, P, B	Fuel kept by HM office. Fill fuel tanks on land. No smoking. Keep minimal flammables in steel cupboard at DWC	
Communication with YP Low risk	YP, I, P	Communication between leaders and young people (through their parents) is by email although general information is on the group Facebook page	
Sailing Low risk	YP, I, B	The OOD will have final say on who can sail and in what. Participants will be asked to go in if weather deteriorates or they are struggling to manage. If the forecast is poor bookings may be cancelled by phone	All sailors must be competent to manage their boat on the water and recover a capsize unaided.
		OOD can restrict the area, allocate maximum wind conditions of eg. 15mph, and reduce it if there are significant gusts	

Additional information can be found in the [Safety Checklist for Leaders](#) and other information at scouts.org.uk/safety

HQ Template Published June 2020

Covid-19 restarting face to face Scouting risk assessment

		Minimise accidents and capsizes. Reef early and consider the use of mast head floats to prevent inversions & masts stuck in the mud	
First Aid provision Low risk	YP, I, P, B	A minimum of an SI and another leader/ instructor on site per session, one of whom must have a full current First Aid certificate. A leader (with current full first aid) to provide assistance as standard procedure	Wear a face covering and gloves when providing assistance if COVID 19 regulations require it.
First Aid provision Serious emergencies with risk to life. Low risk	YP, I, P, B	A second person may have to be called on to help SBH. Follow normal procedure. Radio for help.	As above Considering towing patient in their boat to pick up point. If CPR is necessary use compressions only with a cloth (eg. their t-shirt, triangular bandage or CPR face shield loosely over patients' mouth
COVID19 . Restrictions and actions to limit spread of virus	YP, I, P, B	Organised sailing permitted if compliant with RYA and government guidelines Reviewed 18/5/2021 in line with practical experience. Changes in bold red type	Step 1 (after 29 th March) Review at the start of Step 3
Overall actions until Step 4	YP, I, P	Book session on line, which limits the number of people in the yard Allow 2 days between sessions with different users Log of all attendees kept electronically (restricted access) for 21 days for track & trace purposes Pre-attendance symptom check Wear a face covering whilst on land Social distancing on land and, where possible, on the water Limit use of club room to 2 people at a time with face covering on Leaders to Lateral Flow test (LFT) and be negative before helping or routinely test a minimum of 2 times per week	Step 4 No legal limits
Premises overcrowded. Low risk	YP, I, P	Limit number of boats in use to 9 plus 2 safety boats Staggered booking times for 2 sets of 3 boats 30 minutes apart. Maximum 4 boats on the pontoon at a time	
Viral transmission during booking and registering. No risk	YP, I, P	Book attendance. Confirm that the COVID 19 requirements have been read and agreed Each booking must identify party size and boat to be used. If places are over-booked keep a waiting list and provide opportunities for all	
Inadequate hygiene. Low risk	YP, I, P	OOD / SBH to prepare outdoor hand sanitising facility and open doors and windows of cabin Sanitise hands on arrival and before leaving using facility outside. Wash hands after using the toilet and sanitise on return to the yard.	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

HQ Template Published June 2020



Covid-19 restarting face to face Scouting risk assessment

		Inform using signs and briefing	
		OOD/ SBH. Sanitise toilet touch points before start and at end of session Contact points - include light switch, door handles, key pad, toilet seat, flush handle, sink and taps. Sanitise hands again on returning to the yard.	Get permission from the Dive Club.
Arrival, minimise use of internal space: Low risk	YP, I, P	Register attendance Arrive (and leave) dressed to sail, change outside if necessary. Minimise changing in the cabin, outside under shelter is preferable if necessary	Step 2 Changing rooms are permitted to be open
		OOD to hand out buoyancy aids and helmets as required. For 2 day courses kit should be named and reused on day 2 Hang buoyancy aids in club room to air between sessions	
		2 Leaders only inside; call to determine if anyone inside and collect foils and BA etc (if needed) when free. No young people or parents inside. Signage of procedure and brief	
Refreshments Low risk	YP, I, P	Bring own food, drink and mugs etc. Stay outside.	
Maintain space during rigging and launching Low risk	YP, I, P	OOD to alcohol hands and space boats apart with foils and masts where necessary, before session starts, & according to bookings	
		Boats to be rigged, including mast, and moved to pontoon on their own or with help from their household or bubble. compliant with current government required social distancing. Maximum of 4 boats on pontoon.	Mark pontoon with spacing indicators if necessary
		Participants must launch and return on their own or with help from their household or bubble. Return to pontoon one at a time to comply with requirement Rigging of all boats must be checked before launching by an instructor to prevent incorrectly rigged boats going out Ensure the pontoon and slipway are clear of members of the public before using	Face coverings to be worn until Step 4
	YP, I, B	Coordinate with the Sea Cadets over launching and recovery to prevent boats bumping	
Fomite transmission. Low risk	YP, I, P	2 Days between different boat users for viral reduction. Tuesday and Thursday for evening sessions. Saturday and Sunday for 2day courses. Hands must be sanitised frequently, at least on arrival, when coming ashore, after using the toilet facilities, before eating or drinking and before leaving	Step 4 No legal limits

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

HQ Template Published June 2020



Covid-19 restarting face to face Scouting risk assessment

Boats used on consecutive days by different people Low risk	YP, I	Wash boats with soapy water followed by disinfecting with dilute bleach (0.5%/ 5000ppm sodium hypochlorite) or virucide wipes (eg Clinell). Buoyancy aids can be disinfected e.g. in 'Milton'	
Organised Group sailing		Following guidelines from the RYA Book sail, wear face coverings on land and maintain social distancing	Step 1B (after 29 th March) until Step 4
Youth Club Low risk	YP, I, P	Members have to be competent Stage 2 sailors and above. Young people to read and agree to Covid -19 requirements. Maximum number of 6 boats per session, stagger starts to 3 at a time (Where a parent is helping, they must leave the yard after assisting in order to free up space for the next group; there is plenty of room nearby.) Use of up to 3 crewed boats for Leaders	Step 4. Staggered starts and finishes and finishes will not be necessary Hoping to start after 12 th April
Explorer taster sessions Low risk	YP, I	Use single handers, similar format to standard start of Stage 1. One group of 6 explorers in 3 pairs , 3 Toppers or Picos, an instructor and assistant and a safety boat. Can run 2 groups with staggered starts and returns. Sanitise hands after session	Step 4. Staggered starts and finishes and finishes will not be necessary. Hoping to start after April when water is warmer.
Volunteer training Low risk	I,	May use single handed boats including Fevas or crewed boats if sailing with households or bubble. Must be competent to manage boat in the conditions and right the capsized boat unaided	Mixed household in one boat see below
Mixed households in one boat Medium risk	YP, I	Medium risk if <1m, side by side and <15min. Risk increases with accumulation of time. Manoeuvre passing back-to-back. Face covering, gloves and minimum 0.5 m separation reduces risks. Take LFT before session (if not done routinely) & sanitise hands after session	Step 4 Mixed household guidance no longer applies
Cub and Scout Taster sessions: Medium risk	YP, I	Using large crewed boats with 1 instructor and 3 Leaders must take LFT if not testing twice/week. No scouts in cabin, bags left under shelter. Scout hands sanitised on return to shore and before leaving.	Step 4 permissible when mixed household guidance no longer applies. Cubs after Step 4
RYA Junior 2day courses Low risk	YP, I	Use single handers Briefings to be given outside.	Event shelter may be useful, Theory sessions to be sent electronically if feasible.
		Trainees use the same buoyancy aid and helmet for the weekend and minimise sharing boat, mast & foils. Instructor to have negative LFT	
Powerboat courses	YP, I	Maximum 3.2.1 if trainees are bubbled, otherwise 2.2.1 Instructor to have negative LFT Sanitising hands when coming ashore Swap places by passing back-to-back in boats.	Step 4. Mixed household guidance no longer applies
		Sanitise hands at start and end of session and whenever coming in for a break. Bristol Floating Harbour is not clean.	
Notes		OOD/ SBH = Officer of the Day/ Safety Boat Helm, PBI = PB instructor, RYA = Royal Yachting Association	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

HQ Template Published June 2020



Covid-19 restarting face to face Scouting risk assessment

Checked by Line Manager	Name, Role / level Date	Checked by Executive	Name, Role / level Date
Approved by Commissioner	Name, Role / level Date	Approved by Executive	Name, Role / level Date
Notification of level change	Date and by who		

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

HQ Template Published June 2020

